VILSECK ELEMENTARY SCHOOL
DEPARTMENT OF DEFENSE EDUCATION ACTIVITY
EUROPE
UNIT 28040
APO AE 09112-8040

Vilseck Elementary SAC
Meeting Minutes
December 3, 2025/1500/VES Information Center

1. Welcome – Attendance: Adrienne Narug – SAC Chairperson, Erikalynn Romweber-Teacher Rep and Secretary, Lana Muzzy – SLO, & Lindsay Goldsmith – VES Principal
2. Reports:
    a. Principal
        1. School Enrollment is at 330
        2. Third preschool classroom added on 12/1/2025. Staff worked hard to create equity among preschool classes, 16-17 in each class
        3. Preschool Meet and Greet was a success
        3.Choir Club, Homework Club, Art Club, Student Council, Chess Club
        4. School goals: Focus on written expression, modeling and reasoning
        5. Scheduling Committee has met and continues to revise the schedule. Proposal for new schedule will be reviewed in early 2026.
        6. NAEPTesting will be February 24th for 4th grade. Outside test proctors will administer the tests.
        7. Summative testing is March-May
    b. SLO/Installation Commander:
        - CYS Winter Sports – Basketball, wrestling, and cheer. Students must have updated sports physical.
        - Nov. 4 Ms Muzzy is holding workshops for parents on how to make most of Parent-Teacher Conferences which are Nov. 6-7.
        - Flu Drive is Thursday, Nov. 13, 2025, at 1330-1530 at Vilseck Elementary School
        - Christmas Tree Lighting is December 3, 2025.
        - Recent winter weather tabletop exercise was held, and the commander supports the school.
        - Housing on Vilseck is finalizing sometime next year.

3. Old Business:
    a. Generated a new goal for SY 2025-2026 New goal – Have greater connection and communication with community.
4. New Business:
    a. Food pantry at the Chapel is stocked and open for all those in need.
    b. Dr. Prater gathered/cleaned several used coats that will be VES loaner coats for children without coats to wear at recess. Will be in newsletter.
    c. Discuss parking at parent drop off/pick up to the agenda including the handicap parking. 10-minute spots are often taken by empty cars. Teachers may need a reminder. Team discussed options for parking (teachers parking only in back lot, dividing front lot into teacher/parent

parking/baby buggy parking). ICE comments to law enforcement have been made as they are not ticketing. Principal will discuss situation with teachers and Ms. Wolff.

d. Environmental Division was contacted to discuss a potential hike or series of hikes on base.
e. 2nd grade may be only grade without cubbies. Cubbies may be helpful for students' winter gear. Principal will talk to Ms. Wolff.
f. Students that were late or absent on late start days for snow were excused. Schedule was revised so that all students received lunch. Attendance was very low on the first late-start day due to tank trail accident.
g. Principal reported delays went well and recommends call for delay is best made the night before for planning (students, substitutes, teachers, etc.)

5. Open Forum

6. Closing: Ms. Narug adjourned the meeting at
Minutes by: Elynn Romweber

a. Next Meeting –March